

**Regular Meeting of the Board of Directors  
Minutes  
October 13, 2021  
8:00am – 10:00am**

MEMBERS PRESENT: Michael Richards, M.D. (Interim Chair)  
Mark Unruh, M.D.  
Ms. Michelle Hernandez, Esq  
Lisa Hofler, M.D.  
Gary Mlady, M.D.

MEMBERS ABSENT: Karen Hawley, M.D.  
Mr. Robert DeFelice  
Robert Schenck, M.D.  
Eve Espey, M.D.

OFFICERS PRESENT: A. Robb McLean, M.D., President & CEO  
Jill Klar, COO  
Jared Udall, Interim CFO  
Donna Sigl, M.D. (Secretary)  
Jennifer Phillips, M.D., Interim CMO

OFFICERS ABSENT:

OTHERS PRESENT: Andy Baatz  
Cory McDowell  
Diana Heider  
Dina Ortiz  
Erika Condrey  
Quinn Mander  
Arthur Culpepper  
Erica Richards  
Deborah Stephenson  
Helen Nielsen  
Mary Swanson  
Richard Fortescue  
JP Montoya  
Renee Ayala  
Carly Newlands  
Kristin Gates

GUESTS:

	<b>Called To Order and Confirmation of Quorum</b>	<b>Action</b>
	Chairperson Dr. Michael Richards called the meeting to order and a quorum was established at 8:07am	
<b>I.</b>	<b>Opening Comments</b>	
	Dr. Michael Richards announced this is his first official meeting as Board Chairperson following Dr. Martha Cole McGrew's departure. Dr. Richards stated it could be 6-7 months to fill the Dean position. He appreciates the opportunity to serve in this role.	
<b>II.</b>	<b>Approval of Consent Agenda (<i>Michael Richards, M.D.</i>)</b>	<b>Action</b>
	<p>. Dr. Michael Richards presented the following items for approval as part of the Consent Agenda:</p> <ul style="list-style-type: none"> <li>• Finance Committee meeting minutes for September 1, 2021</li> <li>• Operations Committee meeting minutes for July 28, 2021</li> <li>• COO/CMO Report</li> </ul> <p>The CEO report will be provided by Dr. A. Robb McLean as part of the Administrative Reports.</p>	Dr. Michael Richards requested a motion to approve the consent agenda. Dr. Gary Mlady made the motion & Dr. Mark Unruh 2 <sup>nd</sup> the motion. Motion carried.
<b>III.</b>	<b>Approval of Board Meeting Minutes (<i>Michael Richards, M.D.</i>)</b>	<b>Action</b>
	Dr. Michael Richards presented the UNMMG Board Meeting minutes for the August 11, 2021 meeting for approval.	Dr. Michael Richards requested a motion to approve the August 11, 2021 meeting minutes. Dr. Gary Mlady made a motion to approve and Dr. Mark Unruh 2 <sup>nd</sup> the motion. Motion carried.
<b>IV.</b>	<b>Recognitions (<i>A. Robb McLean, MD</i>)</b>	
	<p>Dr. Robb McLean presented the following recognitions:</p> <ul style="list-style-type: none"> <li>◦ Grande Clinic Grand Opening in Rio Rancho on September 8<sup>th</sup>.</li> <li>◦ Acknowledged the entire Medical Group Team in meeting the COVID vaccine mandate, we achieved 100% compliance. 603 employees!</li> <li>◦ UNM Gives Campaign – this is a collaboration of the entire UNM campus. It runs October 1<sup>st</sup> through October 31<sup>st</sup>.</li> <li>◦ Congratulations to Dina Ortiz on her upcoming retirement.</li> </ul>	
<b>V.</b>	<b>Public Comment (<i>Michael Richards, M.D.</i>)</b>	
	There is no public comment for this meeting.	

VI.	Administrative Reports	
	<p><i>Financial &amp; Revenue Cycle Reports</i> Mr. Jared Udall presented the following Financial Report through the end of August 2021:</p> <ul style="list-style-type: none"> <li>◦ wRVUs at budget &amp; 12% better than prior year</li> <li>◦ Cash Collections 8% below budget but 15% better than prior year</li> <li>◦ Purchased Services 5.6% below budget but 16% better than prior year</li> <li>◦ Net Margin 8.2% vs budget of 2.7%</li> <li>◦ Clinic losses \$250k vs budget of \$573k</li> <li>◦ UNMMG Management Company costs of \$2.4m compared to \$4.6m</li> <li>◦ Lovelace UNM Rehab Hospital: <ul style="list-style-type: none"> <li>◦ \$397k better than prior year</li> <li>◦ Expected cash distribution of \$7.1m, received on the 27<sup>th</sup> of last month</li> </ul> </li> <li>◦ Change in Net Position \$3.7m vs budget of \$1.2m</li> </ul> <p>Mr. Jared Udall presented the Revenue Cycle report. Non-billable encounters has grown -12.6%. Actual to Goal is -16.1%. Denials are up 29%. Mr. Udall added the new RVU values for CMS for this calendar year is ~26K over FY21 RVU values.</p> <p>Dr. Robb McLean added we are seeing a lot of hard work by our clinical departments. From an RVU perspective, we are seeing some huge jumps from last year. Overall this is positive news.</p> <p><i>Chief Executive Officer Highlights &amp; Report</i> Dr. Robb McLean highlighted the following:</p> <ul style="list-style-type: none"> <li>◦ COVID Dashboards</li> <li>◦ Unified Operating Plan (UOP) Dashboard FY22 &amp; Outpatient Quality Metrics</li> <li>◦ UNM Medical Group Management System Update</li> </ul> <p>Dr. McLean discussed during his interview for the CEO position that his intent was to introduce a management system to the Medical Group. Dr. McLean and the Executive Management Team have been working on this with Yvette Sena from our LQIP team. Management System is the structure for how we do our daily work. In an ideal management system, we:</p> <ul style="list-style-type: none"> <li>◦ Create a shared understand of UNMMG's purpose</li> <li>◦ Focus on adding value to our customers</li> <li>◦ Help employees achieve their full potential</li> <li>◦ Ensure everyone contributes to meeting &amp; sustaining UNMMG's results</li> <li>◦ Emphasize that <i>How</i> we get the results matters</li> <li>◦ Care for our customers, patients and each other</li> </ul> <p>For an organization to be successful long term, it must continually seek to improve, where every person is engaged every day in making improvements. This is a multi-year process.</p> <p><i>PAG Update</i> Dr. Lisa Hofler provided the following PAG update in the absence of Dr. Karen Hawley:</p> <ul style="list-style-type: none"> <li>◦ Transition planning for next year. PAG Chair-Elect nominations process are open until the end of the month. PAG will be going through the nominations and the voting process.</li> </ul>	<p>Dr. Michael Richards requested a motion to approve the Financial &amp; Revenue Cycle Report. Dr. Mark Unruh made the motion and Dr. Gary Mlady 2<sup>nd</sup> the motion. Motion carried.</p> <p>Dr. Michael Richards requested a motion to accept the FY21 Quality Plan Report. Dr. Gary Mlady made the motion and Dr. Mark Unruh 2<sup>nd</sup> the motion. Motion carried.</p> <p>Dr. Michael Richards requested a motion to approve the FY22 Annual Quality &amp; Accountability Plan. Dr. Gary Mlady made the motion and Dr. Mark Unruh 2<sup>nd</sup> the motion. Motion carried.</p> <p>Dr. Michael Richards requested a motion to</p>

	<ul style="list-style-type: none"> <li>◦ Clinician Leadership Alignment Group has been meeting throughout the year and have been transitioning to a more sustainable structure for the PAG focus areas (formerly the White Papers).</li> <li>◦ Recognition &amp; thank you of the work and effort involved especially for Dr. Hawley leading the PAG this year.</li> </ul> <p><i>FY21 Quality Plan Report</i> Renee Ayala presented updates for:</p> <ul style="list-style-type: none"> <li>◦ Patient Experience – 21% achieved, Goal was 25%. We struggle with adequate response rates</li> <li>◦ Patient &amp; Workplace Safety – great improvement over last year 90%+ achievement</li> </ul> <p><i>FY22 Annual Quality &amp; Accountability Plan</i> The focus this year was to:</p> <ul style="list-style-type: none"> <li>◦ Access to Service – Huron Initiatives</li> <li>◦ Patient Experience</li> <li>◦ Patient &amp; Workforce Safety</li> <li>◦ Custom Clinic Specific</li> </ul> <p><i>Updated Policies, Procedures &amp; Privilege Sets</i> Dr. Jennifer Phillips advanced the Family Medicine Non Core High Resolution Anoscopies Privilege Set for approval by the Board.</p> <p><b>Policies &amp; Procedures were not presented and approved during this meeting. Dr. Robb McLean requested that these be circulated and presented during the December 8<sup>th</sup> Board of Directors meeting.</b></p>	<p>approve the Family Medicine Non Core High Resolution Anoscopies Privilege Set. Dr. Mark Unruh made the motion and Dr. Gary Mlady 2<sup>nd</sup> the motion. Motion carried.</p>
<b>VII.</b>	Vote to go into Executive Session ( <i>Michael Richards, M.D.</i> )	
	<p>Vote to go into Executive Session for the following purposes (<i>Michael Richards, M.D.</i>)</p> <p>A. Discussion and, where appropriate, determination of matters involving information, proceedings, or actions covered by the confidentiality protections of the New Mexico Review Organization Immunity Act, § 41-91-1 et seq., NMSA 1978, as provided in Section 5(10) of the UNMMG’s Open Meetings Policy.</p> <p>B. Portions of meetings of the Board of Directors where strategic and long-range business plans, trade secrets, or institutional compliance program matters are discussed.</p> <p>C. Discussion of limited personnel matters (specifically, discussion of investigation and consideration of complaints against individual employees) and matters subject to attorney-client privilege pertaining to threatened or pending litigation, governmental investigation, administrative proceeding, arbitration proceeding, mediation, in which the Corporation is or may be before a participant.</p>	<p>Dr. Michael Richards requested a motion at 9:15am to convene into Executive Session. Dr. Mark Unruh made the motion and Dr. Gary Mlady 2<sup>nd</sup> the motion. Motion carried.</p>
<b>VIII.</b>	Vote to Reconvene into Open Session ( <i>Michael Richards, M.D.</i> )	<b>Action</b>
	<p>Vote to Reconvene in Open Session (<i>Michael Richards, M.D.</i>):</p> <p>A. Certification that only those matters described in Agenda Item 7 above were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.</p>	<p>The motion to reconvene the Board of Directors meeting to Open Session</p>

		passed by a unanimous vote. 1 <sup>st</sup> motion made by Dr. Mark Unruh & 2 <sup>nd</sup> Dr. Lisa Hofler.
<b>X.</b>	<b>Meeting Adjourned</b>	<b>Action</b>
	There being no further business, Chairperson Dr. Michael Richards requested a motion to adjourn the Regular Session of the Board of Directors at 10:05am.	Dr. Michael Richards requested a motion to adjourn. Dr. Mark Unruh made the motion and Dr. Lisa Hofler 2 <sup>nd</sup> motion. Motion carried.

  
UNMMG Board of Directors, 2021 (1425-1057)

Ms. Diana Heider, Secretary

Unable to sign – Retired before meeting minutes were approved.

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Dina Ortiz, Scribe